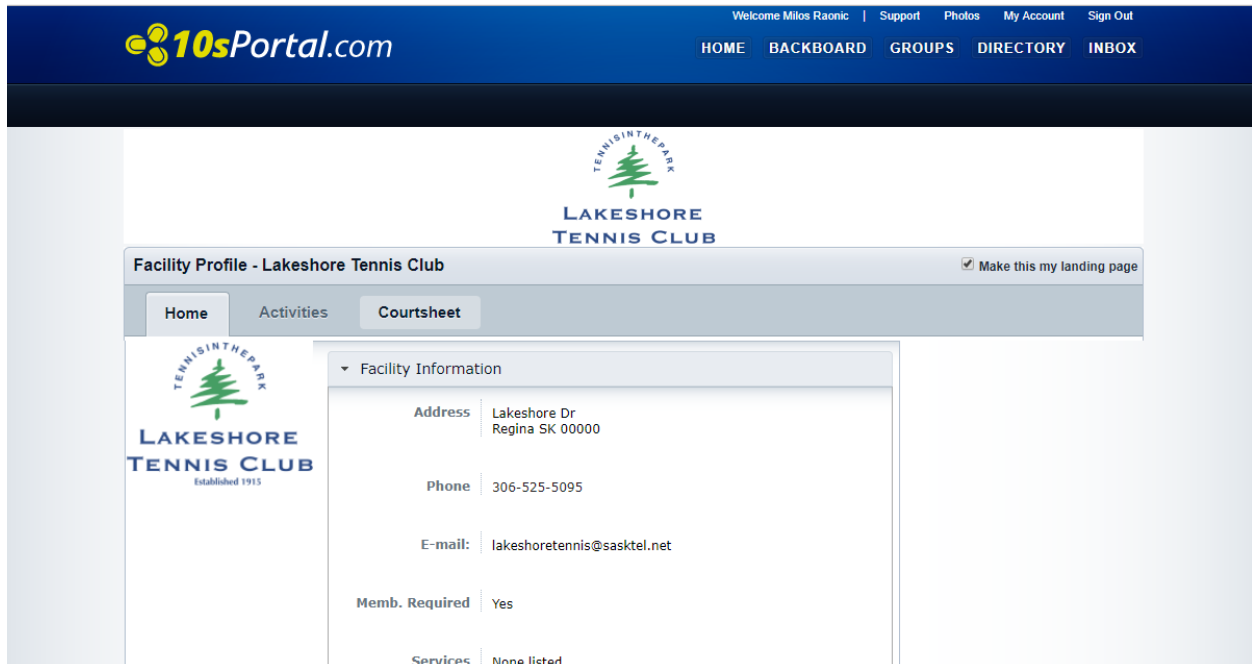


How to: Book the Ball Machine

The Lakeshore Tennis Club has a ball machine that can be used anytime the office is open. There is no fee to use the ball machine, and it's a great way to work on your returns! If you are unfamiliar with how to use the ball machine, the staff will be happy to show you how it works. Follow the steps below to book the ball machine.

Step 1.

Start at your account's homepage. Select courtsheet.

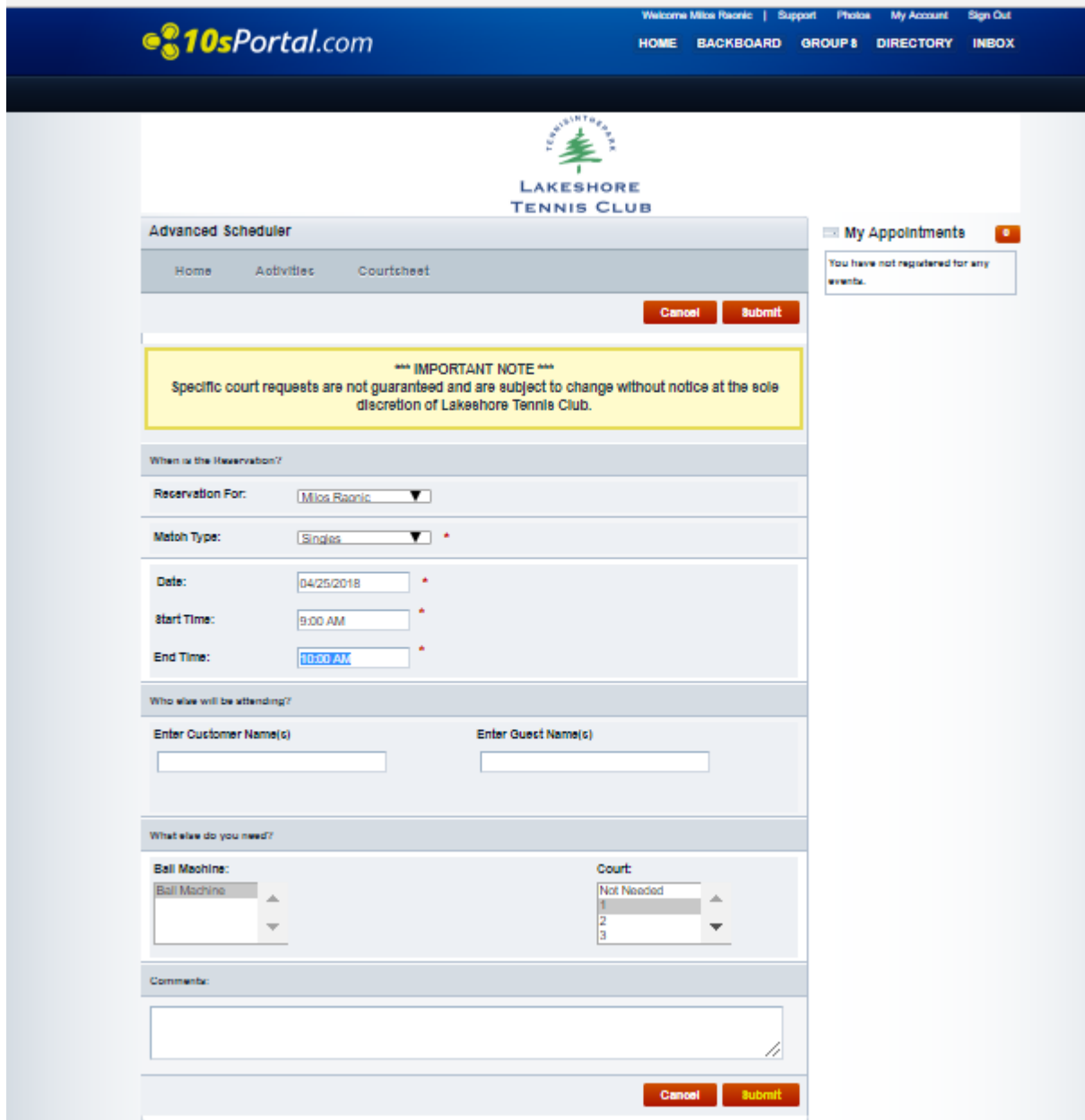


The screenshot shows the 10sPortal.com website interface. At the top, there is a blue navigation bar with the 10sPortal.com logo on the left and user options (Welcome Milos Raonic, Support, Photos, My Account, Sign Out) on the right. Below the navigation bar, there are menu items: HOME, BACKBOARD, GROUPS, DIRECTORY, and INBOX. The main content area features the Lakeshore Tennis Club logo and the title "Facility Profile - Lakeshore Tennis Club". There are three tabs: Home, Activities, and Courtsheet. The Courtsheet tab is selected. Below the tabs, there is a "Facility Information" section with the following details:

Address	Lakeshore Dr Regina SK 00000
Phone	306-525-5095
E-mail	lakeshoretennis@sasktel.net
Memb. Required	Yes
Services	None listed

Step 3.

Select the length of time you would like to use the ball machine, and which court you would like to use the machine on. The ball machine is generally booked out on courts 6, 7 and 8 to avoid stray balls from interrupting other games.



The screenshot shows the 'Advanced Scheduler' interface on the 10sPortal.com website. The page header includes the site logo and navigation links like 'HOME', 'BACKBOARD', 'GROUPS', 'DIRECTORY', and 'INBOX'. The main content area is titled 'Advanced Scheduler' and includes a 'My Appointments' sidebar on the right. The reservation form contains the following fields and options:

- Reservation For:** A dropdown menu with 'Miles Raonic' selected.
- Match Type:** A dropdown menu with 'Singles' selected.
- Date:** A text input field containing '04/25/2018'.
- Start Time:** A text input field containing '9:00 AM'.
- End Time:** A text input field containing '10:00 AM'.
- Who else will be attending?:** Two text input fields labeled 'Enter Customer Name(s)' and 'Enter Guest Name(s)'.
- What else do you need?:**
 - Ball Machine:** A dropdown menu with 'Ball Machine' selected.
 - Court:** A dropdown menu with 'Not Needed' selected, and options '1', '2', and '3' visible below it.
- Comments:** A large text area for additional notes.

At the bottom of the form are 'Cancel' and 'Submit' buttons. A yellow warning box states: '*** IMPORTANT NOTE *** Specific court requests are not guaranteed and are subject to change without notice at the sole discretion of Lakeshore Tennis Club.'

****Reminder****

In this step you select both the ball machine, and the court you wish to reserve.

Start Time:	<input type="text" value="9:00 AM"/>	*
End Time:	<input type="text" value="10:00 AM"/>	*
Who else will be attending?		
Enter Customer Name(s)	Enter Guest Name(s)	
<input type="text"/>	<input type="text"/>	
What else do you need?		
Ball Machine:	Court:	
<input type="text" value="Ball Machine"/>	<input type="text" value="Not Needed"/>	
<input type="text"/>	<input type="text" value="1"/>	
	<input type="text" value="2"/>	
	<input type="text" value="3"/>	
Comments:		
<input type="text"/>		
		<input type="button" value="Cancel"/> <input type="button" value="Submit"/>

