**2019 LAKESHORE TENNIS PROGRAMING & MEMBERSHIP SIGNUP**

1. **TO ACCESS ANY PROGRAMMING WITH LAKESHORE TENNIS, INCLUDING INSTANT TENNIS OR CHILDRENS SUMMER CAMPS, YOU NEED TO SETUP AN ACCOUNT WITH OUR 10S PORTAL:**
2. Click on the 10sPortal icon on the top banner.
3. Click the Member Sign-Up button.
4. Follow the instructions to complete the registration and then leave to go to your own webmail.
5. You will find there an email from 10S portal and receive a temporary password.
6. Return to Lakeshore Tennis Website and go to 10S Portal to login with the temporary password. 6. Enter your username and password in the login form at the top of the page. (You will be asked to reset your password the first time you are going to login).
7. **TO SIGN UP FOR SUMMER CAMPS or INSTANT TENNIS:**

ONCE YOU HAVE AN ACCOUNT WITH 10S PORTAL AND ARE LOGGED IN, YOU CAN NOW ACCESS AND REGISTER FOR PROGRAMS.

**SUMMER CAMPS:**  Go to HOME, ACTIVITY, JUNIOR PROGRAMMING, click Register, and follow the prompts.

**INSTANT TENNIS:** Go to HOME, ACTIVITY, ADULT PROGRAMS, and follow the Instant Tennis Registration option and prompts.

1. **FOR NEW MEMBERSHIPS, TO PURCHASE YOURS & TO ADD FAMILY MEMBERS:**
2. Go to MY ACCOUNT at the right-hand top of the page.
3. Go ACCOUNT INFORMATION directory.
4. Before choosing membership types, Add Family members, click on + Add secondary user.
5. After adding family members and details.
6. Go to EDIT - Choose a TYPE of membership from the drop-down menu – **SAVE!**
7. REPEAT for each family member type - **CHOOSE** membership type, **SAVE**.
8. Costs for each membership will be tallied in the total ACCOUNT details.
9. Go to **MAIN** and confirm visually all Account information is correct and totals are correct.
10. **Press Pay**, and follow prompts.